

Davenport University

Student Housing Application

2006-2007

PLEASE READ ALL INFORMATION CONTAINED WITHIN CAREFULLY!!!

*Submitting an application does not guarantee a
housing assignment.*

**You must be accepted to Davenport University
to apply for Housing.**

This information is for students who wish to apply to live in University sponsored housing for the 2006-2007 Academic Year.

HOW TO APPLY:

All applications must include a \$150 application fee refundable only through June 30, 2006 for the Fall semester and December 1, 2006 for the Winter semester. To be eligible for a refund, timely written notice must be received in the Housing and Residence Life Office.

1. Carefully read the entire application.
2. Complete the application accurately.
3. Submit the completed application and \$150 application fee to the Residence Life Office.
4. Those receiving an assignment are required to pay a security deposit (\$150.00) together with an executed Housing Agreement prior to the deadline listed in the assignment letter.

ROOM ASSIGNMENTS:

All room assignments are made based on the spaces available with consideration of smoking and

roommate preference. Limited space is available. If applicants do not receive an initial room assignment, they may be placed on the waiting list.

Those receiving a room assignment will have to pay a \$150 security deposit. **This fee is due by the date indicated in the assignment letter.** The security deposit and executed Housing Agreement must be paid and delivered by the deadline or your application will be cancelled.

GENERAL INFORMATION:

Costs for 2006-2007

- **SINGLE** - \$3,150.00 per semester
- **DOUBLE** - \$2,625.00 per semester
- **QUAD** - \$2,225.00 per semester

Davenport University reserves the right to make financial adjustments in room and board rates if made necessary by increases in the costs of supplies, labor and utilities. Room rates vary in price. Room charges for Fall semester must be paid in full on or before the designated move-in date. Room charges for the Winter semester must be paid in full on or before the date the semester begins.

Housing Agreement

All students receiving room assignments will be required to sign a Housing Agreement. The terms of the Housing Agreement become binding upon signature of all parties to it. The Housing Agreement is incidental to a student's enrollment at the University and, as such, creates only a license to use available housing and does not create a tenancy or leasehold interest.

Important Dates

Residence hall rooms will be available for check-in and occupancy according to the following schedule:

Fall semester 2006: Monday, September 4
9:00 a.m. – 3:00 p.m.

Winter semester 2007: Saturday, January 6
9:00 a.m. – 3:00 p.m.

If you are unable to move-in at the above dates and times, please make special arrangements with the Housing and Residence Life Office at 1-866-353-8719.

Housing Cancellation

(see the Housing Agreement for more information)

Cancellation will result in reimbursement of prepaid room and board charges according to the schedule below:

<i>Prior to the 1st day of the semester</i>	<i>100% refund</i>
<i>During the 1st week of the semester</i>	<i>90% refund</i>
<i>During the 2nd & 3rd weeks of the semester</i>	<i>80% refund</i>
<i>During the 4th week of the semester</i>	<i>70% refund</i>
<i>During the 5th & 6th weeks of the semester</i>	<i>60% refund</i>
<i>During the 7th week of the semester</i>	<i>50% refund</i>
<i>During the 8th & 9th weeks of the semester</i>	<i>40% refund</i>
<i>After the 9th week of the semester</i>	<i>0% refund</i>

If a student can show extraordinary circumstances why he/she must leave the residence halls during the semester, his/her refund may be prorated, notwithstanding the refund chart above, in the sole discretion of the University.

Eligibility

Students currently accepted to or enrolled in Davenport University on a full-time basis are eligible to apply for housing. Residents must maintain this status for the duration of the academic year Housing Agreement, or seek special permission from the Housing and Residence Life Office for an exception to this policy.

Security Deposit

Payment of the \$150 security deposit and delivery of an executed Housing Agreement by the deadline in your assignment letter will reserve a room assignment. If you do not timely return the security deposit and Housing Agreement, your room assignment and application will be cancelled. The security deposit remains on the student account as long as he/she remains a resident in University sponsored housing. Upon departure from University sponsored housing, the security deposit will be refunded or will be applied toward damages caused to the housing unit or furnishings, or to any outstanding accounts or other financial obligations to Davenport University. In order to receive a full or partial security deposit refund, the student must properly complete checkout procedures with Housing and Residence Life Office staff before the hall-closing deadline and fulfill all other financial obligations to the University. If you are eligible to receive a full security deposit refund upon your withdrawal from University sponsored housing and you have completed the full Term of the Housing Agreement, you will also receive a refund of your original application fee as well.

Paying Fees

Davenport University requires that all housing fees be paid before a student moves into on-campus housing.

Insurance

Although security precautions are taken, the University does not assume any legal obligation to pay for, prevent, or insure against injury to person(s) (including death), or loss or damage to items of personal property by fire, theft, or other casualty which occurs in or about University sponsored housing prior to, during, or subsequent to the period of the Housing Agreement. Students or their guarantors are encouraged to carry appropriate insurance to cover such losses.

Equipment/Furniture

Each housing unit contains a bed, desk, chair, closet area, dresser, couch, chair, coffee table, end

table, refrigerator, stove, microwave, dishwasher, and a full bath. Student residents must furnish their own bed linens, blankets, pillows, lamps, shower curtains and other personal accessories. ***All furniture must remain in the housing unit. Furniture storage is not available. Furniture may not be temporarily removed from the housing unit.***

Only loft kits available for rent from the University are permitted in University-sponsored housing; rental can be arranged with the Housing and Residence Life Office.

Conduct

A high standard of conduct is expected of student residents at all times. Life in University-sponsored housing is an experience in group living; therefore, student residents must respect the rights of other student residents. Upon moving into University sponsored housing, the student residents are responsible for knowing the rules, regulations, policies, and procedures of Davenport University as outlined in the Housing and Residence Life Handbook and the Student Code of Conduct. Each student resident is responsible for knowing these rules and adhering to them at all times. Davenport University may revoke the Housing Agreement at any time if a student resident displays disruptive behavior or if the University discovers that information provided on the Student's housing application was false, incomplete, or misleading at the time it was provided. Examples of disruptive behavior include, but are not limited to, endangering the safety of other students, failing to comply with or abuse of a University staff member, abusing fire safety equipment, violating hall and community agreements or damaging Davenport University property. In addition, federal, state, and city laws and the Davenport University policies govern all residents. Possession, distribution, and/or use of narcotics, hallucinatory drugs, marijuana, or other controlled substances are prohibited. **The use of alcoholic beverages by student residents and their guests is not permitted even if at legal drinking age. Smoking is not permitted anywhere inside housing**

facilities and is only permitted in designated outside areas. Failure by the student resident *or any of his or her guests* to abide by these policies will result in disciplinary actions against the student resident. If a student resident displays disruptive behavior while under the influence of a chemical substance(s), Davenport University may require participation in chemical education programs or evaluation by professionals and/or disciplinary actions. Firearms, weapons, and fireworks are not permitted to be in the possession or control of any person or anywhere in sponsored housing. If a student attempts suicide, or makes suicidal gestures, or exhibits serious psychological problems, the University will determine the feasibility of the student remaining in sponsored housing. See the Housing Agreement for further information regarding revocation of a student's license to use University housing.

Other Important Information

Davenport University reserves the right to change a room or housing assignment at any time. Students who lose a roommate during the semester will be notified of their options. Davenport University reserves the right to deny housing to any student.

The University or its authorized agents reserve the right to enter a room or housing unit at any time to determine compliance with all safety and health regulations and provisions, public law, University regulation, housing policy, and to provide cleaning or maintenance work or to conduct an inventory of University property. The student resident also agrees to cooperate with the Housing and Residence Life Office staff members in performance of their duties.

Davenport University-sponsored housing does not accommodate the housing of minors, unless associated with a special University sanctioned sibling event. No children under the age of 18 years are allowed as overnight guests without written prior approval from the Housing and Residence Life Office.

