TO APPLY FOR ACCEPTANCE INTO THE SNEDEN MBA PROGRAM:

☐ Complete Application
Submit a completed graduate application plus a $50 non-refundable application fee ($100 for International Students).

☐ Send Transcripts
Request official transcripts from all accredited institutions attended.

☐ GMAT Results
The Graduate Management Admission Test (GMAT). GMAT information can be found at www.mba.com

☐ Resumé
Prepare and submit a current resumé

☐ Letters of Recommendation
Provide two professional letters of recommendation.

☐ Submit Attention: ________________________________
Submit 1-5 to the MBA Program office at your local campus.

AFTER OFFICIAL ACCEPTANCE INTO THE SNEDEN MBA PROGRAM:

☐ Financial Aid Application  DATE: ______________  CONTACT:__________________________
A Free Application for Federal Student Aid (FAFSA) must be completed to determine your eligibility for all types of scholarships, grants and loans. Apply early to ensure that your financial aid is processed in time for finalization. Apply online at www.fafsa.ed.gov.
Davenport University school code 002249 Michigan, E00499 Indiana.
Other documentation needed:__________________________

☐ Scheduling  DATE: ______________  CEA:__________________________________________
Once your college transcripts have been evaluated, you will meet with a Career and Education Advisor who will assist you in scheduling classes. This scheduling process reserves your classes only until you finalize your tuition payment arrangements. Even if there is full financial aid or your company is paying for your class, ALL students must finalize.

☐ Finalization (Complete ALL Tuition Payment Arrangements) Deadline: ______________
THIS STEP IS VERY IMPORTANT! If you do not finalize your tuition payment by the posted deadline your classes could be dropped and you will need to reschedule your classes.

☐ Buy Books  Student ID #__________________________
You should have your books before the first class meeting. Do not buy your books until AFTER you have finalized for classes. To purchase books, visit your campus bookstore or MBS Direct at 1-800-325-3252 or at www.mbsdirect.net/davenport

☐ Begin Classes  DATE: ______________
Once you have applied, tested, scheduled, finalized and bought your books, you’re ready to start!