TO APPLY FOR ACCEPTANCE INTO THE BSN-PLC COMPLETION PROGRAM AT DAVENPORT UNIVERSITY:

☐ Complete Application for Admission
Submit a completed Davenport University Undergraduate Admissions Application plus a $25 non-refundable application fee (this application fee will be waived for current DU students).

☐ Send Transcripts
Submit official transcripts to the Davenport University Registrar’s office directly from any high school, college(s) or nursing programs you have attended, to:
Davenport University Registrar
415 E. Fulton Street
Grand Rapids, MI 49503

☐ Financial Aid Application
A Free Application for Federal Student Aid (FAFSA) must be completed to determine your eligibility for all types of scholarships, grants and loans. Apply early to ensure that your financial aid is processed in time for finalization. Apply online at www.fafsa.ed.gov. Davenport University’s School Code is 002249 (Michigan) E00419 (Indiana). Other documentation needed:

☐ Assessment DATE:
All new students are required to complete the COMPASS assessment unless they have met the minimum criteria outlined in the University Admissions Standards. A sample of questions is available at www.act.org/compass.

☐ Professional Recommendation
Please go to www.davenport.edu/nursingapplication for details about Nursing admissions. (Two completed Professional Recommendation forms are required.)

☐ Essay
Please go to www.davenport.edu/nursingapplication for details about Nursing admissions.

☐ All Application materials (except official transcripts) should be submitted to:
Davenport University, Nursing Admissions
415 E. Fulton Street
Grand Rapids, MI 49503

AFTER OFFICIAL ACCEPTANCE:

☐ Acceptance
Once you have applied for admission to the University, paid the application fee and met the admissions requirements, you will be notified of your acceptance to the BSN-RN Completion program via U.S. mail. If you have not met the admission requirements, a representative will discuss program options with you.

☐ Scheduling DATE: CEA:
The scheduling process reserves your classes only until you finalize your tuition payment arrangements.

☐ Orientation DATE:
All new students are highly encouraged to attend a University orientation prior to the start of classes. Upon acceptance to the Nursing program, students will be required to attend an additional Nursing orientation session.

☐ Finalization (Tuition Payment) DEADLINE:
If you do not make your tuition payment by the posted deadline, your classes will be dropped and you might need to reschedule your classes.
For information about Nursing admissions, visit our website at www.davenport.edu/nursingapplication. To gain assistance in completing the application process, please contact the Nursing Admissions Representative at your campus location.

**ADMISSIONS REQUIREMENTS**

Seats are limited and entry is competitive in this program. Students are admitted to the program based on their cumulative GPA (and ACT score for high school graduate applicants), professional recommendations, and a personal essay. Students who meet admissions criteria and are admitted to the program will be required to complete a Criminal Background Check (CBC) and Drug Screening (DS).* The CBC and drug screening are required components of HLTH101/101S, which is to be completed during the first year of study.

There are three admissions tracks to the BSN Pre-licensure program. The admissions criteria vary for each track:

**Admissions Track 1 (high school graduates):**
- minimum 3.5 out of 4.0 cumulative high school GPA
- minimum ACT score of 23
- two completed professional recommendation forms
- a personal essay expressing the reasons for entering the nursing program and professional goals upon graduation
- maintain at least a 3.0 cumulative GPA prior to entry into the first nursing course (NURS101)

**Admissions Track 2 (internal and external transfer students without a college degree):**
- minimum cumulative GPA of 2.5 out of 4.0
- two completed professional recommendation forms
- a personal essay expressing the reasons for entering the nursing program and professional goals upon graduation

**Admissions Track 3 (bachelor’s degree in another field):**
- a bachelor’s degree from a regionally accredited institution with a minimum GPA of 2.5 out of 4.0
- two completed professional recommendation forms
- a personal essay expressing the reasons for entering the nursing program and professional goals upon graduation

**Transfer Credit:** To be considered equivalent, transfer science courses must have had a lab component and have been taken within the last five years and received a C grade or better; transfer students may take any remaining general education requirements not fulfilled by transfer credit concurrent with the nursing program courses.

**All requirements above must be met before you will be considered for admission.**

Students should have an official copy of their high school and all previous college transcripts on file before they register for their first semester at Davenport University. Any students registering for classes without the official transcripts on file accept responsibility for ensuring that they are not duplicating courses that might be brought in as transfer credit. All transcripts must be sent from the originating schools directly to:

**Davenport University Registrar**
415 E. Fulton Street
Grand Rapids, MI 49503

*If you have been convicted of a felony or certain misdemeanors, this may preclude you from participating as a student in some clinical sites and you may not be allowed to take the NCLEX examination - the state board licensing examination for nursing.