



Housing and Residence Life Handbook



INDEX

About the Residential Community	4
Living in a Residential Community	7
Residential Services	11
Dining Hall	15
Residential Procedures	18
Student Conduct and Residential Policies	26
Life at Davenport	37



Housing & Residence Life

WELCOME TO DAVENPORT UNIVERSITY HOUSING AND RESIDENCE LIFE!

Every student living on our campus is important, and the Center for Campus Life is dedicated to providing each student a living environments that is comfortable and conducive to academic excellence.

As you check into your hall, you will have the opportunity to meet your Housing and Residence Life Staff and fellow residents. Housing is more than just providing you a room to sleep in; it is an opportunity for you to become part of a thriving and engaging community.

Read the following pages for important information before your arrival!

Your Davenport University Housing and Residence Life Staff

MaryAnn Matzke, Director of Housing and Residence Life

Erin Mieskowski, Assistant Director of Housing and Residence Life

Residence Life Coordinators

Michelle Paul, South Hall

RaeShawn Jones, Cook and Meijer Halls

Danielle Pipal, Panther Woods Apartments

Justin Schnurer, Panther Ridge Apartments

DAVENPORT UNIVERSITY MISSION STATEMENT

Davenport University prepares people and organizations to excel in the knowledge-driven environment of the 21st century.

HOUSING AND RESIDENCE LIFE'S MISSION STATEMENT

Housing and Residence Life is a multi-faceted community committed to providing a safe, inclusive, and supportive learning environment where academic success, personal development, and civic responsibility are fostered.

CONTACT INFORMATION

Davenport University Housing and Residence Life is located in the Center for Campus Life on the first floor of the Sneden Center. Feel free to stop by, or contact us anytime

Email: housing@davenport.edu

Phone: (616) 554-5095

ABOUT THE
RESIDENTIAL
COMMUNITY

ABOUT THE RESIDENTIAL COMMUNITY

RESIDENTIAL HISTORY

Cook Hall opened in Fall 2006, and Meijer Hall opened shortly thereafter in Fall 2007. To meet the increasing demand of students who wanted to live on campus, South Hall opened Fall 2009. Each year, we have seen an increase in the number of students living on campus, so we have grown our on campus housing options to include apartments. In Fall 2015, Davenport gained control of Panther Woods Apartments, and in Fall 2016, we opened Panther Ridge Apartments

Most students living on campus will enjoy their own bedroom, while all have air conditioning. Student living in South, Cook, and Meijer Halls are required to have a meal plan. While students in the Panther Apartments are not required to have meal plans, many students choose to have one for the

The following are some of the amenities offered in our halls and apartments:

	South Hall	Cook/Meijer Hall	Panther Woods	Panther Ridge
Single	●	●		
Double		●	●	
Triple			●	●
Quad	●	●		●
Full Kitchen		●	●	●
Kitchenette	●			
1 Bath		●		
2 Bath	●		●	
3 Bath			●	●
4 Bath				●

ABOUT THE RESIDENTIAL COMMUNITY

DIRECTOR OF HOUSING AND RESIDENCE LIFE

The Director is responsible for providing vision, leadership, and overall direction for Housing and Residence Life through management of residential facilities and programs/processes that intentionally create a safe, comfortable, and educationally purposeful environment focused on student learning and development.

ASSISTANT DIRECTOR OF HOUSING AND RESIDENCE LIFE

The Assistant Director of Housing and Residence Life oversees many aspects of Housing and Residence Life including occupancy management, room access, housing card support, billing, communication, and serves as a resource for student questions and concerns. The Assistant Director coordinates and participates in departmental initiatives including but not limited to, recruitment and training, programming, housing operations, and conduct.

RESIDENCE LIFE COORDINATOR

The Residence Life Coordinators (RLCs) are full-time professionals who live in South and Cook Hall. RLCs manage the day-to-day operations of the residential community. This position includes supervision, student development, and housing functions in an effort to provide a residential environment reflective of the University's values. RLCs coordinate and participate in departmental initiatives including, but not limited to: Resident Assistant recruitment and training, programming, housing operations, and conduct. RLCs also participate in an on-call duty rotation for after-hour crisis response on campus and assist with other departmental committees and initiatives as assigned.

RESIDENT ASSISTANTS

A Resident Assistant (RA) is a student leader and staff member living throughout DU's residential community. RAs are carefully selected and trained. Their job is to assist residents in adjusting to community living and Davenport University. RAs are a source of information about activities, events, and policies. They assist residents with roommate conflicts, homesickness, academic concerns, and work to promote a sense of community among residents.

FRONT DESK STAFF

The Front Desk is located in South Hall. The student staff act as a resource for students who may have questions. They assist daily operations of Housing and Residence Life. The front desk is open 24 hours a day. To reach the Front Desk, call 616-871-6750.

LIVING IN A
RESIDENTIAL
COMMUNITY

LIVING IN A RESIDENTIAL COMMUNITY

When moving into a residential community at Davenport University, a student becomes part of a unique group. The community is made up of a group of diverse individuals who are here to pursue common educational goals and to share a wide variety of experiences. Below, an outline is provided of student rights and responsibilities as it pertains to living in this community

OUR SHARED COMMUNITY

In choosing to live in a residential community at Davenport University, you have entered into a community of peers, in which

- Students live together in a suite or apartment
- Students need to study and rest
- Students are challenged to balance their needs for privacy with the presence of roommates, suitemates, and their guests and visitors
- Students are challenged to explore the right to rest, relax, and socialize while not infringing upon the rights of others.

RESIDENT RIGHTS

Rights: In Davenport University Housing and Residence Life, Students have the right to:

- A clean, safe, and secure living environment
- A reasonably peaceful place to sleep and study
- Host a guest as long as all policies are followed
- Choose personal means of recreation and relaxation
- Address behaviors that infringe upon one's rights
- The assistance of a University staff member, should a problem arise
- Know what is acceptable and not acceptable in the residence halls and apartments
- Have access to a variety of programs, support systems, and involvement opportunities
- Be free from intimidation, physical and emotional harm, and all forms of harassment
- Live according to one's own unique values, beliefs, orientations, and preferences, as long as they do not unduly interfere with the rights of others

LIVING IN A RESIDENTIAL COMMUNITY

RESIDENT RESPONSIBILITIES

In Davenport University Housing and Residence Life, Students have the responsibility to:

- Respect the rights of others
- Keep their rooms, suites, and apartments clean (including common areas and bathrooms)
- Let roommates and suitemates know of preferences for sleep, study, and work
- Discuss visitation in common areas, the hours it is acceptable to have guests, and appropriate behavior
- Know and abide by the policies, regulations, and laws of the State of Michigan, the local municipality, and Davenport University
- Examine and regulate one's own behavior, as well as be respectful and mature if others disagree with that behavior.
- Notify community members or staff of any problem in a timely manner and cooperate to find a solution
- Read the information in the Student Code of Conduct, the Housing Agreement, and this Housing and Residence Life Handbook

LIVING WITH ROOMMATES AND SUITEMATES

Every student in housing has suitemates, while some may have roommates. Open communication, respect, flexibility, and trust, along with showing recognition for another's feelings and needs are crucial to successful roommate relationships. The shared experience of roommates and suitemates adds to the growth and development of a student and assists in the transition to the Davenport University community. Here are some things to remember when sharing living space with others:

- **Limit Personal Belongings** - Roommates and suitemates should discuss and agree upon items to bring and maintain in the common areas. Check the list of prohibited items on page 23 to make sure that these are not brought into the residential communities. Roommates and suitemates should talk about sharing items and set up ground rules before arriving to campus.
- **Seek Help** - If an issue arises, first attempt to address the it individually. If this is unsuccessful, see out the assistance of an RA. The RLC, respective to each student's building, can also be used as a resource for difficult issues.
- **Communicate in Person** - Do not communicate concerns via text message, e-mail, social media, or notes left in the room. Do NOT post frustrations or concerns on social media sites.
- **Recognize that Space is Shared** and individuals have an impact on the space
- **A Resident's Right to Sleep or Study** supersedes the right to socialize and entertain

LIVING IN A RESIDENTIAL COMMUNITY

ROOM CONFLICTS

Residence Life staff will work with students that experience roommate issues through a variety of formats. These include the following:

Roommate Agreement - Residents will complete a roommate agreement provided by and discussed with the Resident Assistant at the beginning of the year. This document helps formulate discussions on typical roommate concerns and provides assistance in establishing boundaries, space utilization needs, and requirements. Topics discussed include:

- Noise levels in the room during study and sleep
- Bed Time
- Room Décor
- Personal Routines
- Guest Preferences
- Window, Heat, and Air Conditioning Use
- Cleanliness
- Relationship Expectations
- Personal Items
- Privacy

Mediation - Resident Assistants are trained in mediation, offering advice, support, and assistance. As needed, RLCs are also available upon student request.

Community Standards - Students may report violations of community standards by seeking the assistance of Housing and Residence Life. Housing and Residence Life has an educational process that communicates standards of conduct which emphasizes wise decision making and appropriate behavior to hold students accountable.

RESIDENTIAL

SERVICES

RESIDENTIAL SERVICES

CABLE

Each room is equipped for cable television. Residents are responsible for providing their own televisions and cable cords. To take full advantage of our on campus cable, TVs should be equipped with a QAM tuner.

COMPUTER NETWORKING

Davenport University provides internet access to all residential communities which is call the ResNet service. All residential communities have access to this service through either wired Ethernet, wireless access points, or both! Please leave personal networking equipment (i.e., wireless access points, routers, and switches) at home, as they may cause network disruption. All residents must register their computers and other devices. Please note that not all wired ports in the residence halls are active. Please submit a work request through the Customer Support Center if an Ethernet port needs to be activated. Our network is designed to share the bandwidth equally among all users, so users that abuse the network will be slowed down to allow others to get on. Users must adhere to the University acceptable use policy found in the Student Code.

COMPUTER LABS

In addition to the computer labs located in the Academic Building and the College of Business, residents in South, Cook and Meijer Halls have access to computer labs located throughout the buildings.

E-MAIL

All Davenport Students will be issued a Panther Mail e-mail address. E-mail is the official method of communication by University departments, including Housing and Residence Life. It is very important to check this email account on a daily basis

HEATING AND AIR CONDITIONG

Each suite and apartment has the capability to adjust temperature as desired by the residents.

HOUSING CARD AND KEYS

All students are provided with a Davenport University Housing card and/or key upon move in. Residents are not allowed to let anyone else use their key or Housing card to gain entry into a building. If key or Housing card is lost or stolen, it can be replaced for a fee in the Center for Campus Life. Housing cards will be issued upon first year move-in and are expected to be used by students for the duration of their stay. Hard keys must be returned upon move- out each year.

RESIDENTIAL SERVICES

LAUNDRY

Cook, Meijer, and South Halls have laundry facilities with washers and dryers on various floors within the buildings. It costs \$1 per wash and \$1 per dry. To use the washer and dryers, students can use Panther Dollars or quarters. Panther Dollars are added to the Housing Card via DUposit. Laundry machines are available on a first-come, first-served basis. Residents should monitor the laundry room while doing their laundry. Laundry left for more than 48 hours will be donated to Goodwill. Housing and Residence Life is not responsible for lost, stolen or damaged items. Panther Apartments are equipped with washers and dryers in each apartment without additional fees.

LOFTS

Lofts are available for rent during move-in on a first come, first serve basis. The lofts provided are the only lofts allowed in housing. There is a nonrefundable \$25.00 per year charge for renting a loft kit. Lofts are not available for rent in Panther Woods or Panther Ridge.

MAIL

All mail for residents will be handled through the Mail and Copy Center located on the lower level of the Sneden Center. Students will be notified via e-mail when a package has been delivered, and will need to show identification upon pick up. There is no mail delivery on weekends.

Upon move-out, students must change their address in Banner to ensure proper mail forwarding. Failure to change addresses will result in mail being returned to sender. Mail will be forwarded until the end of the following semester. Mail forwarding only works for United States Postal Service (USPS) mail. Any packages being sent via special courier (i.e. FedEx, UPS, DHL, Amazon Direct, etc.) cannot be forward. Mail forward does not apply to international addresses. The University is not responsible for lost mail if the student does not follow proper procedures

Mailing Address

Student Name
Residence Hall and Room Number
6191 Kraft Ave SE
Grand Rapids, MI 49512

SAMPLE

Pounce Panther
South Hall 528
6191 Kraft Ave SE
Grand Rapids, MI 49512

PARKING

All students are allowed to bring a car on campus at no cost with a parking permit. Register online at <https://parking.davenport.edu>

RESIDENTIAL SERVICES

ROOM FURNITURE

Rooms are furnished with a bed, dresser, desk, and chair. Residential community furniture must remain in student rooms at all times. Housing and Residence Life may prohibit personal furnishings that are considered too large, potentially dangerous, or present a health concern. At the time of check out, residents must remove all personal property and return the room to its original condition. Storage of personal belongings is not available. Failure to check out properly may result in loss of personal property and/or fees.

TELEPHONE SERVICES

Local telephone service is available in South, Cook, and Meijer Halls. Press “8” and then the local number to dial out. South Hall rooms are equipped with a phone.

TRASH AND RECYCLING

All residents are required to take trash to the dumpsters. All trash must be bagged before being placed into its respective location. Recycling bins are also available.

WORK ORDERS

If an issue with a room arises, a work order can be placed at <http://www.davenport.edu/facilities/request-work-order>. There may be a wait for assistance. Housing and Residence Life will provide assistance if there is an emergency. Unreported issues become the responsibility of the student. If damage occurs because a problem was not reported in a timely manner, the student may be responsible to pay cost for damages.



DINING
SERVICES

DINING SERVICES

DINING HALL AND MEAL PLANS

Residents of South, Cook and Meijer Halls must have a meal plan. The type of meal plan a student is required to have is dependent on their academic progression

First Year Students

The Unlimited plan is required for all first year students living on campus. This plan allows students unlimited use of the dining hall, and includes \$75 in Dining Dollars per semester. Students on the Unlimited plan are not allowed to use their meal plan for guest entry into the Dining Hall

Returning and Transfer Students

If you reside in **Cook or Meijer Hall**, you are required to have the 100 Block meal plan. This plan includes 100 meal swipes that can be used in the dining hall anytime throughout the semester. It includes \$100 in Dining Dollars per semester. With this plan, you may use your meal plan for guest entry into the Dining Hall

If you reside in the **Panther Apartments**, you are not required to have a meal plan. However, many students choose to add one for convenience. To add a meal plan, please visit the Dining Services webpage at dining.davenport.edu

Appeals

Students may request an appeal or change of meal plans by completing our online form located on the Dining Services webpage. Dining Services will consider meal plan appeals received during the first two weeks of each semester. No changes will be considered after that time period.

DINING DOLLARS VS. PANTHER DOLLARS

Dining Dollars come with a purchased meal plan. This money is non-refundable and does not rollover between semesters. While cash or credit may also be used, Dining Dollars can purchase items at the following locations

- The Panther Den, serving a la carte grill items, grinders, salads, and snacks
- Victory Café, when in operation during events in the Student Center
- Concessions at the Farmer's Athletic Complex
- The HUB, the coffee shop in the Maine College of Business

DINING SERVICES

GENERAL DINING HALL RULES

Below are some general rules for the Davenport University Dining Hall

- Backpacks, and equipment bags must remain outside of the Dining Hall. There are cubby boxes near the Front Desk
- No outside food, drinks, or containers are allowed
- Removing food or dishes from the Dining Hall is not permitted
- Appropriate attire, including shirt and shoes, must be worn.
- Cleanliness is a mutual responsibility and it is expected that students bring dishes to the dish return and leave their tables clean.
- Respect those around you, and use appropriate language

MEAL PLAN USAGE RULES

- Students must have their Housing Card to enter the Dining Hall
- Loaning your Housing Card to another student will result in an incident report and referral through the Office of Student Conduct and Care
- Students with lost, damages, or stolen Housing Cards must go to the Center for Campus Life for a replacement. The replacement fee is \$25 and it will be charged to your student account.
- Students with the Unlimited or Gold plans may not use swipes for guests to enter the Dining Hall, but may pay for a guest with Dining Dollars
- Students with Meal Block Plans (100 block, 75 block, or 50 block) may swipe in guests.

MEALS-TO-GO

Dining Services offers a to-go meal option that is counted as one meal swipe. To-go meals can be ordered online to replace a missed meal. Each meal includes a sandwich and 3 sides. These are limited to one meal per day, per student. Unlimited plans can use this option up to 5 times per week. In order to do this, a student must complete the following steps, and follow the guidelines

- Complete the Meals-To-Go form on the Dining Services Webpage by 9pm the prior evening
- Tell the checker at the Dining Hall that you are taking a meal-to-go
- They will give you a to-go container
- Make your meal, and go!
- You may not pick up a meal for another student
- You can't get a Meal-to-go and eat in the Dining Hall for the same meal
- Side options: whole fruit, salad from the salad bar, parfait, composed salad, dessert
- You can also get a bottle of water

RESIDENTIAL
COMMUNITY
PROCEDURES

RESIDENTIAL COMMUNITY PROCEDURES

ABANDONED PROPERTY

All personal property left behind will be declared abandoned and reallocated to the University or donated regardless if a proper checkout occurred. Housing and Residence Life does not accept responsibility for the storage or safekeeping of property. The student will be responsible for all moving, cleaning, and disposal fees incurred.

BREAKS

Thanksgiving Break: While Davenport University is closed for Thanksgiving, students are welcome to stay in their residence hall or apartment room.

Winter Break: Davenport University Housing and Residence Life closes for Winter Break at the end of Fall semester. Students must leave campus for break, unless granted permission from the Director of Housing and Residence Life, or a designee. As Winter Break approaches, information will be posted on the Housing and Residence Life webpage, sent via email, and provided during floor meetings.

Spring Break: While the Residence Halls and Apartments are not closed during this time, we like to know who is staying on our campus. Information on how to sign up to stay for Spring Break will be provided as it approaches

All Breaks: Dining Services are not available during any of the above-listed breaks, although Dining Dollars can be used during Spring Break when the Panther Den is open.

CHECK IN

Prior to occupying any residence hall room, all residents must first complete a Room Condition Inventory (RCI) form to record the condition of the room and furnishings. Residents are responsible for damages that occur during the period of occupancy. Should a student need to check in before the scheduled arrival date, they must obtain permission. Permission to move in early is granted solely by Housing and Residence Life and can only occur when the student's room is available. Housing and Residence Life may charge the student \$50.00 per day from the date of early move in until the regular day of arrival. If a student does not occupy the assigned space by 9:00 a.m. on the first day of school or if notice of delay in arrival is not received in writing by that day and time, the University reserves the right to reassign the reserved space to another student.

CHECK OUT

Residents must formally check out whenever they change rooms, permanently leave, or graduate. Students who do not properly check out of their room may forfeit their security deposit. A room must be left in the same condition it was received for a proper check out to occur. At the end of each semester, residents are required to check out within 24 hours of their last examination. Any student failing to comply with the checkout date, will be charged \$50.00 per day. Failure to checkout properly may result in loss of personal property, financial restitution for damaged/ unreturned University property, and/or forfeiture of the \$150.00 damage deposit. Checkout procedures for extended stay residents will be provided to residents as needed.

RESIDENTIAL COMMUNITY PROCEDURES

CONSOLIDATION OF VACANCIES

The University reserves the right to consolidate vacancies. Residents in rooms where an additional space exists are expected to refrain from utilizing the unoccupied bedroom and furniture.

Any student with a vacancy in their room could be reassigned to a new room or have additional students assigned to those vacant spaces. Space unoccupied must be kept open at all times. Disciplinary action may occur for any resident who is not compliant, does not keep their room in a fit condition to receive a roommate, is not welcoming to a new roommate, or is not willing to consolidate.

DAMAGES

Every attempt is made by Housing and Residence Life to make the residential communities feel comfortable and inviting. As such, it is expected that residents treat residential spaces with care and keep contents free from damage. Assigned occupants of each room are financially responsible for their rooms. The cost of any room damage such as nail holes, tape-damage, or extra custodial services will be charged to residents living in that room. When two or more residents occupy the same room and individual responsibility cannot be determined, the cost will be divided and assessed equally between the residents.

EARLY ARRIVAL

Students checking in to the residential buildings prior to the official room and board contract start date will be subject to Housing Policies and Contract. Should a student separate from the university prior to the first day of classes, they will forfeit the \$150.00 security deposit and required to complete a check-out. Should a student leave the residential community and continue to be enrolled at the University, they will forfeit the \$150.00 deposit, be subject to a \$50.00 per day fee for room and board costs, and be subject to the \$300.00 contract breakage fee.

EXTENDED STAY

Students may request to have permission to stay on campus during official Housing closure dates. This includes non-local students, in-season athletes, and summer residents. Summer residents must have been a housing resident for the prior academic semester or be accepted as a housing resident for the upcoming semester to be permitted to stay on campus. Proper check-out is required at the end of the extended stay period. Should a student leave University Housing and not check out properly, the \$150.00 security deposit will be forfeited, and any other damages/fees will be assessed. Students who do not check out 24 hours after their move-out date may be charged a \$50.00 per day cost.

RESIDENTIAL COMMUNITY PROCEDURES

EMERGENCY PROCEDURES

Davenport University is committed to the safety and well-being of the University, staff, and students. If an emergency occurs that may delay operations or close the University, all students, faculty and staff will be notified via DU Alert. The emergency notification system will provide information to students via phone, e-mail, or text messaging. This includes any alternate e-mail address, home phone number, cell phone number (for SMS text messages) students have provided the University.

In order for students to be warned of any pending danger, their cell phone and/or text messaging information must be updated in Banner. This program is free; however, cell phone carriers may charge for a text message should a plan not cover it. The University will not use this contact information except in the event of an emergency.

Fire Procedures

During a fire evacuation, all residents are required to exit the building as quickly as possible via the stairwells in an orderly fashion. Housing and Residence Life will make every effort to facilitate the evacuation and ensure residents comply with alarms. Housing and Residence Life will ensure that all entrance doors are shut behind residents. Housing and Residence Life will provide assistance to those with special needs. This may include asking other students for assistance. If conditions are unsafe during a fire for staff to do any of the prior, they must leave the building. Students are not to get in cars or leave the property until it can be determined that everyone is accounted for. Housing and Residence Life will assist in making sure everyone is out of the building and attempt a head count. If a student does not leave the residence hall during a fire alarm, they will be subject to the student conduct process and receive a fine. No one may re-enter the building until the Public Safety Office deems it safe. The gathering spots for fire alarms will be in the following areas:

- **Cook and Meijer Halls:** Grassy areas between north parking lots
- **South Hall:** Turf Field or Spirit Rock Quad
- **Panther Ridge Apartments:** Grassy hills South of the building (towards the highway)
- **Panther Woods Apartments:** Overflow parking lot between Panther Woods and Farmer's Complex

Tornado Procedures

In the event of a tornado watch, Housing and Residence Life and the Public Safety Office will monitor weather. If the reports change from a tornado "watch" to a "warning," Housing and Residence Life and the Public Safety Office will require evacuation of the housing rooms and common areas and require that residents proceed to designated shelter areas. A tornado warning requires emergency action.

RESIDENTIAL COMMUNITY PROCEDURES

FIRE, HEALTH, AND SAFETY CHECKS

Each semester, Resident Assistants (RAs) conduct room inspections to ensure rooms are meeting fire, safety, and health codes. Residents will be given a one-week notice prior to the inspection and are encouraged to be present; however, inspections will continue whether the residents are present or not. If necessary, RAs will notify students of items that are not permitted and leave a notice of required improvements which must take place within 24 hours. Failure to meet the required standards may result in formal disciplinary action. In some cases, formal disciplinary action will occur without notice. Below is a list of prohibited items that, if found in students' living spaces, will result in disciplinary action:

- Pets (other than fish and approved ESAs)
- Open Flame / Open Coiled Items
- Space Heaters
- Alcohol / Alcohol Empties / Alcohol Paraphernalia
- Drugs / Drug Paraphernalia
- Lounge Furniture in the suite/apartment
- Chewing Tobacco / E-Cigarettes / Cigarettes
- Weapons

HOUSING CONTRACT

Residents at Davenport University contractually agree to live on campus the entire academic year. If the contract is canceled by the student after acceptance, the security deposit shall be forfeited unless written notice of such cancellation is received by Housing and Residence Life before June 15, in which case the student shall receive a full deposit refund. Residents are expected to

Housing Contract Terms

The Housing Contract is for the academic year (fall and winter semesters, not including summer), and students are required to pay all charges at the start of each semester. To break a Housing Contract at any time within the year, a student must fill out a contract cancellation request on the housing webpage, and Housing and Residence Life will determine if a student is eligible for release. Refunds and fees will be examined and are up to the discretion of Housing and Residence Life. A contract break fee of up to \$300 may apply. Special circumstances are taken into consideration by the Director of Housing. Residents withdrawing from the University due to reasons other than behavioral suspension can be reimbursed according to the refund chart listed below.

- Termination occurring through day 1: 100%
- Termination occurring during week 1: 90%
- Termination occurring during week 2: 80%
- Termination occurring during week 3 and 4: 70%
- Termination occurring during week 5 and 6: 60%
- Termination occurring during week 7: 50%
- Termination occurring after week 7: 0%

RESIDENTIAL COMMUNITY PROCEDURES

LOCKOUTS

Residents are responsible for keeping room keys with them at all times. If a resident is locked out, they may contact the front desk, a Resident Assistant, or call the Public Safety Office. A student is allowed three key-ins per academic year. Beginning with the third key-in, a \$25.00 charge per key-in will apply.

PARENTAL NOTIFICATION

Housing and Residence Life reserves the right to contact a parent or legal guardian regarding an alcohol, weapon, or drug violation. Housing and Residence Life may notify the guardian of students who commit a serious violation and/or is perceived to be a threat to themselves or others. In such cases, the student may be required to immediately vacate University Housing.

PAYMENTS

Payment for each semester will be placed on a student's account prior to the semester start. Fall and winter semester charges must be paid prior to move-in. Students who have not paid or set up a payment plan for charges will not be permitted to move in.

PERSONAL PROPERTY INSURANCE

The University makes reasonable attempts to prevent personal property loss or damage due to theft or mechanical failure, but is not responsible for any loss should it occur. The University does not carry insurance on personal property, and in many cases, students are not included in their guardians' insurance policies. The University recommends residents make sure that such belongings are included a guardian's policy or obtain renters insurance.

RESIDENTIAL COMMUNITY SEARCH AND SEIZURE

University officials have the right to enter any part of the University premises to assess the condition of the room, identify maintenance needs, and in the case of an emergency or suspected violation of University policy. A University official may enter and search University premises without notice if there is a reason to believe that federal, state, local, or University policies are being violated. All guests in a room at the time of an initiated entry and search may be relocated to another area for the duration of the search and supervised by a University official. In cases where residents of a room are unavailable, the Director of Housing and Residence Life or their designee may approve an entry should it deemed necessary. Searches will be conducted in the presence of another University official. Once initiated, the University has the right to seize any property that violates University policy. In the event that serious items are found (drugs, weapons, stolen property, etc.), the University may notify local authorities. Law enforcement officials may enter, search, and seize evidences in accordance with the law. All residents of an assigned room are responsible for the contents of their room until the responsible individuals can be identified.

RESIDENTIAL COMMUNITY PROCEDURES

RESIDENCY ELIGIBILITY

The culture and programming within University Housing is geared toward supporting and engaging first time college-age students in their transition to the college environment. Students are eligible for University Housing if they have obtained a high school diploma or GED, remain in good academic standing, and maintains full- time student status (12 enrolled credits for undergraduate students, 6

ROOM CHANGES

No room changes are permitted during the first two weeks of each semester. Room changes are rare but possible. This request must be made to the Residence Life Coordinator of the respective residence hall; Resident Assistants may not grant a room change. Roommates must try to resolve issues prior to requesting a room change. If a room change is determined to be needed, one or all roommates may be reassigned. Students may not initiate a room change unless orchestrated by Housing and Residence Life staff. A \$25.00 fee may apply and residents have 24 hours to complete

ROOM ASSIGNMENTS

When making room assignments, Housing and Residence Life will make every effort to honor students' preferences; however, because of limited facilities, preferences cannot be guaranteed. Housing and Residence Life reserves the right to make assignments based on availability, and in all cases, final determination of room assignments rests with the University. Housing applications should be submitted as early as possible to have the best chance of matching with roommate preferences. DU does not condone discrimination of any form, therefore, please be aware that room assignments are not made, nor changed, on the basis of age, religion, race, color, sexual orientation, national origin, or disability.

Students who are returning to live on campus for a consecutive year can pick a room during Room Selection. This process occurs during the winter semester each year. Residents who have completed the necessary requirements to participate in Room Selection will do so online. Returning student athletes must pick their own rooms; coaches may not assign rooms. Housing and Residence Life cannot guarantee availability of rooms suitable for students with ADA needs who apply after the deposit deadline.

RESIDENTIAL COMMUNITY PROCEDURES

STUDENT ILLNESS

The health and well-being of our community is paramount. As such, the University reserves the right to require students who contract a contagious disease to withdraw from the University until they present a doctor's statement verifying that they are no longer infectious to others.

SUMMER HOUSING

Housing is available on a first come first served basis during the summer months for a nominal charge. Students who wish to live in summer housing must either be registered for summer classes, or have an active housing application for the following Fall. Interested students must complete a Summer Housing Application online. Residents must move into summer housing assignments and must properly check out by the assigned due date to avoid improper checkout fees. Summer housing charges include the ability for students to remain in assigned rooms on campus between the winter and summer semesters for free. Summer residents may be subject to room changes during the summer months to allow for facility cleaning and renovations. Summer residents may need to move off campus between the summer and fall semesters to allow for inventory and cleaning.

SUSPENSION FROM THE RESIDENTIAL COMMUNITIES

Residential students who are suspended must make arrangements to remove belongings and to vacate the residence community within 24 hours of being suspended. Housing and Residence Life will work with students to ensure they vacate the communities appropriately. Failure to abide by the suspension terms may result in further disciplinary action.

VESTED AUTHORITY

In order to protect the well-being of students, staff and University property, Housing and Residence Life reserves the right to take necessary disciplinary action, including immediate removal of a student from residential buildings as they see fit. These guidelines do not in any way limit the University's ability to enforce other policies, guidelines and/or requirements.



STUDENT
CONDUCT AND
RESIDENTIAL
POLICIES

STUDENT CONDUCT AND RESIDENTIAL POLICIES

Our community is comprised of individuals with diverse backgrounds, lifestyles and beliefs, therefore the established policies and procedures listed aim to protect the rights of members of our community, both individually and collectively.

The Residence Life staff will confront issues as they become aware of them. Staff may learn of situations in a variety of ways including, but not limited to: while completing duty rounds, resident reports, parent phone calls, social media sites, building cameras and/or from other college employees/students.

ALCOHOL

The use, possession, or sale of alcoholic beverages by students is prohibited by Davenport University on all University property including on-campus residential communities, all academic buildings, and all athletic facilities and outdoor spaces, regardless of age, except as expressly outlined below.

- In Panther Woods and Panther Ridge apartments, only students and guests who are 21 years of age or older may consume and/or store alcohol in the privacy of their apartment, with the door closed and with no minors present with the exception of the roommate(s) assigned to the occupied apartment. Students not assigned to the apartment and/or guests under the age of 21 are not to be present when alcohol is being consumed. Kegs, bongos, and mass quantities of alcohol are prohibited.
- Open containers of alcohol are not permitted in any public areas in or outside of the residence halls or apartments, including elevators, hallways, breezeways, lobbies, balconies, entryways, parking lots, lounges, etc.
- Possession or use of alcohol that creates a danger to self or others including, but not limited to, excessive intoxication is prohibited. The abuse of alcohol and high risk drinking activities are prohibited. High risk drinking activities include, but are not limited to, drinking large quantities of alcohol, consuming alcohol at an accelerated pace, participation in drinking games, use of beer bongos, and/or any activity that promotes irresponsible drinking.
- The sale, gift, or transfer of alcohol to minors is prohibited.
- Public intoxication, defined as being under the influence of alcohol or other drugs regardless of age, in circumstances where such behavior causes a disturbance or other concern to the University is prohibited.
- The possession of alcoholic beverage containers is prohibited on campus, except in Panther Woods and Panther Ridge by students who are 21 years of age or older as described above. This includes collectable empty or full alcohol containers and dispensing paraphernalia.
- Alcohol is prohibited at all University activities or student organization activities, excepting University functions or events at which the presence and use of alcoholic beverages has received presidential approval.
- The use of University or organizational monies to purchase alcoholic beverages is prohibited.
- Driving while under the influence of alcohol is prohibited.

STUDENT CONDUCT AND RESIDENTIAL POLICIES

CONTENTS, CARE, AND MAINTENANCE OF STUDENT ROOMS

Bicycles, Skateboards, and Motor Scooters

Bicycles, skateboards, and scooter (motorized or non-motorized) are prohibited in the residence halls

Common Area Furniture

Furniture found in common areas must not be removed or relocated

Damages and Residential Community Repair and Replacement Fees

Residents are responsible for all damages that occur in their rooms/apartments/suites as well as damages that occur as a result of their actions in common areas. Damage charges to common areas will be divided among residents if the responsible party cannot be identified.

Decorations

Room Decorations and Personalization

Residents may decorate or personalize their living space to make it more comfortable and appealing. However, the following guidelines must be followed:

- Combustible materials are prohibited; all materials must be non-flammable
- Items such as flags, fishnets, tapestries, beaded curtains and/or sheets cannot obstruct doorways
- The use of screws, tacks, contact paper, glue, duct tape, or decals are prohibited
- Residents are responsible for any decorations that alter, ruin, or otherwise damage University property
- The use of paint, wallpaper, and contact paper is prohibited in all residential areas
- Only dart boards that use plastic safety tips are permitted
- Decorations deemed inappropriate must be removed

Common Areas

All regulations pertaining to room decorations must be followed in decorating common areas. Residents must receive permission from the Director or their designee before decorating public areas. If any of the policies are violated, the Residence Life Staff reserves the right to remove such violations and violators could face disciplinary action.

Door Propping

Doors are not allowed to be propped open when residents are not present, as it compromises safety and security. Objects are not allowed to be put in or on the door jamb to avoid keying in.

STUDENT CONDUCT AND RESIDENTIAL POLICIES

CONTENTS, CARE, AND MAINTENANCE OF STUDENT ROOMS

Fish Tanks

Fish tanks for non-predatory fish must be kept clean and are limited to 10 gallons or less. If a fish tank causes clean-up problems, odors, aggravates allergies, or otherwise constitutes disturbances to health and sanitary conditions, the student will be asked to remove the fish tank from University Housing. During vacation periods, fish must be cared for in an appropriate manner by their owner. This means taking the fish home for a vacation of considerable amount of time.

Pets

For health and sanitary reasons, only non-predatory fish are permitted in University Housing. In cases of violations to this policy, residents will be required to remove the pets from the halls within a 24 hour period. It may be necessary to undertake extermination or deodorization procedures. If so, the violator will be required to pay for such procedures.

Storage

No storage is provided for university or personal property. All university furniture must remain in its assigned location.

Trash and Room Cleanliness

Residents are responsible for maintaining a clean space. This includes taking trash to the dumpster. At no time should a resident leave trash in common areas. If trash is found in a common area and no resident is identified as the source of the trash, an entire hall, floor, or area of residents may be charged as deemed appropriate by Housing and Residence Life.

Windows

Windows are designed for ventilation purposes and should never be used as a point of entry or egress, except in an emergency. Nothing may be dropped from windows. In the event that a screen is removed, the resident will be charged for replacing the screen.



STUDENT CONDUCT AND RESIDENTIAL POLICIES

DISHONESTY

Acts of dishonesty are prohibited, including but not limited to the following:

- **Furnishing False Information:** Furnishing intentionally false information to any University official, faculty member, or office; this includes, but is not limited to: false information on an admission application, or any other document submitted to the University or on the University's behalf.
- **Forgery, Alteration, or Misuse:** Forgery, alteration, or misuse of any University document, record, or instrument of identification.
- **Tampering with Election:** Tampering with the election of any University-recognized student leader or student organization.
- **Falsification of University Records:** each student is expected to complete any University record accurately and honestly.
- **False or Misleading Statement:** Providing false or misleading statements to any person charged with investigating or deciding the responsibility of the accused, reviewing a finding of responsibility, or determining or reviewing the appropriateness of the sanction or sanctions to be recommended or imposed.
- **Representing or Acting on Behalf of the University:** Representing or acting on behalf of the University or another individual when not authorized to do so.

DISORDERLY CONDUCT

Engaging in intentional expressions or conduct that substantially disrupts or interferes with the University's normal functions, the rights of others or causes substantial disorder. Disorderly conduct is prohibited, and includes but is not limited to the following:

- **Threaten or Endanger:** taking an action that threatens or endangers the safety, health, or life of self or others, or behavior that creates the impression of such endangerment.
- **Obscene Conduct:** behavior that the student knows or should know is reasonably likely to be considered obscene under the standards of the local community, including, but not limited to: public exposure of one's own sexual organs, voyeurism, or video or photographed voyeurism, meaning the recording, use, or disclosing or distributing a recording of others in a location or situation where there is a reasonable expectation of privacy (including, but not limited to, a residence hall room, locker room, or bathroom), without knowledge and consent of all individuals involved.
- **Abusive or Offensive Language:** abusive or offensive language inherently likely to provoke an immediate violent reaction, whether or not it actually does so or is grossly indecent or offensive to a reasonable member of the University community.
- **Aiding an Unlawful Act:** aiding any unlawful act or the violation of any University policy.
- **Guest Behavior:** the inappropriate behavior of a student's guests and/or visitors on University premises or at University sponsored functions.
- **Damage:** damage to University property or the property of another.

STUDENT CONDUCT AND RESIDENTIAL POLICIES

FAILURE TO COMPLY

Failure to comply with University sanctions or reasonable directives of University officials may result in disciplinary action

FIRE SAFETY POLICIES

Candles

Candles with or without a wick, incense, and other objects with an open flame are prohibited

Fire Alarms

When activated, smoke alarms within the building will sound and the strobe lights will flash. Student must evacuate immediately via stairwells, exterior doors and/or fire doors. All residents and current occupants must move a minimum of 300 feet away from the building. All students are expected to adhere to these procedures, regardless of weather, time of day, or perception of the legitimacy of the alarm.

Fire And Safety Equipment

The following items and behaviors are prohibited:

- Possession and/or use of fireworks, incendiary devices, or other dangerous explosives or chemicals.
- Arson, meaning the ignition of a fire or attempt to ignite a fire.
- Improper use or disablement of safety equipment or firefighting equipment such as fire extinguishers, fire alarms, exit signs, smoke alarms, and defibrillators.
- Emergency Call Boxes: activating the call box as a prank or pushing a call button when there is no emergency is considered a breach of the student code of conduct. An automatic fine of \$100 will be assessed.

Smoking and Tobacco Use

Tobacco use is prohibited in all Davenport facilities. Tobacco products include any product or device intended to simulate smoking, cigarettes, cigars, pipe tobacco, electronic cigarettes, and/ or smokeless tobacco including snuff, chewing tobacco, smokeless pouches, or loose leaf tobacco. Designated tobacco use areas exist 25 feet outside each building.

Space Heaters

Space heaters are prohibited

Trees

Live or cut green trees are not permitted in the residential communities. Artificial trees are permitted if they are no taller than four feet.

STUDENT CONDUCT AND RESIDENTIAL POLICIES

HAZING

Hazing is defined as any action or situation imposed on another that can be presumed as forced, or with the intent to create embarrassment, harassment, ridicule, and induce physical, mental, or emotional harm. Hazing in all forms is prohibited, and includes, but is not limited to the following:

- The destruction or removal of any public or private property.
- Any initiation which may inhibit a person's physical health, well-being, or personal safety.
- Any forced activity or action imposed on a person as a condition for membership in a student organization, athletic team, or other organization.
- Any brutality of a physical nature including, but not limited: whipping, beating, forced calisthenics, exposure to the elements, forced consumption of food, alcohol or drugs, sleep deprivation, or any forced activity that would cause distress, the willingness of an individual to participate in such an activity notwithstanding.

HARASSMENT AND/OR THREAT

Harassment and/or threat is defined as any aggressive or intimidating behavior, or statement therein, intended to cause fear, discomfort, or that display bigotry or hate speech, whether overt or perceived. Harassment and/or threat is prohibited in all forms, and includes, but is not limited to the following:

- **Intimidation:** Having the purpose or effect of creating an intimidating, hostile or offensive environment.
- **Interference:** Having the purpose or effect of unreasonably interfering with an individual's participation in or access to educational activities, learning opportunities, and/or educational programs.
- **Adverse Effect:** Adversely affecting an individual's living space, or access to extra-curricular activities and programs, including athletics.
- **Protected Status:** Harassment and/or threat carried out on the basis of sex, age, race, ability, familial status, height/weight, marital status, national origin, political affiliation, religion, gender, sexual orientation, and/or veteran status



STUDENT CONDUCT AND RESIDENTIAL POLICIES

ILLEGAL DRUGS

The term “controlled substance” is defined by Michigan law, and includes, but is not limited to: substances such as marijuana, cocaine, narcotics, certain stimulants and depressants, misuse of prescribed medication (whether prescribed to the student in question or another), and hallucinogens.

Illegal drugs are prohibited in all forms, and includes but is not limited to:

- **Use or Possession:** The possession and/or use of controlled substances, illicit drugs, or any substance used as a drug, the inhalation or ingestion of such substances that may alter a person’s mental state.
- **Sale, Gift, or Transfer:** The production, distribution, sale, transfer, or gift of controlled substances, illicit drugs, or any substance used as a drug that will alter a person’s mental state.
- **Prescription Drugs:** Use of a prescription drug if the prescription was not issued to the student, the distribution or sale of a prescription drug to a person to whom the prescription was not originally issued, or use of prescription drug which violates local, state, or federal law.
- **Paraphernalia:** Possession, use, sale, or manufacturing of drug paraphernalia including but not limited to: bongs, scales, glass or plastic pipes, syringes, needles, and/ or any handmade or common household items being misused for the purpose of drug paraphernalia.
- **Inhalants:** Misuse of any household product for the intent of altering one’s mental state.

KEY AND KEY CARD

Residents are not allowed to let anyone else use their key or card to gain entry into the building. Loaning building access to another individual is not permitted and violators are subject to sanctions.

LASER POINTERS

Due to Davenport University’s location within the airport zone, laser pointers are not permitted.

OBSTRUCTION OR DISRUPTION

Acts of obstruction or disruption, including but not limited to the following are prohibited:

- **Disrupting Activities:** Obstructing or disrupting activities such as teaching, research, disciplinary procedures, and/or other University activities
- **Demonstration:** Participation in a demonstration that disrupts the normal operations of the University, infringes on the rights of other members of the University community, or violates reasonable time, place, and manner restrictions
- **Inciting:** Leading or inciting others to disrupt scheduled and/or normal activities within any building or area
- **Traffic:** Obstruction of traffic such as the free flow of pedestrian or vehicular traffic on University premises

STUDENT CONDUCT AND RESIDENTIAL POLICIES

NOISE AND COURTESY HOURS

Residents will be courteous with respect to noise 24 hours a day. A 24-hour quiet hour policy is enforced beginning the Sunday before final exams each term through the end of exam week.

PROXIMAL COMPLICITY

Students who enter an area where a violation of policy is occurring, or a violation is initiated in an area that they are in, should leave immediately. In choosing to remain, the student assumes responsibility for all behavior and/or items in that vicinity, regardless of their participation, unless it can be clearly demonstrated that the student had no knowledge of the incident.

RESIDENTIAL COMMUNITY VISITATION AND OVERNIGHT GUESTS

A guest is defined as any person who is not an assigned occupant of a residential community. All roommates must agree in order to allow overnight guests. When roommate conflicts arise over guests, the needs of the residents take precedence over the needs of the guests. The following restrictions with respect to guests apply:

- All guests must be registered with Housing and Residence Life. Guest can be registered by going to the South Hall Front Desk. Panther Woods and Panther Ridge residents may register their guests by contacting the RA on Call.
- **Children under the age of two years old** are prohibited from staying overnight in the halls. During special weekends such as Family Weekend or Sibs n' Kids Weekend, the Director of Housing and Residence Life, or designee, may waive this restriction if asked to do so by a resident
- **Guests ages two to seventeen** must have written consent of a parent or legal guardian and must be pre-approved by the Director of Residence Life, or designee, to stay overnight in the residence halls
- **Maximum Stay** - Guest may stay a maximum of three consecutive nights and no more than 6 nights per semester
- **Resident Responsibility** - Residents are responsible for the actions of their guests and must stay with their guest at all times
- **Guest Navigation** - Guests are not allowed to reside in any student room or communal space within the residence hall without the presence of the resident
- **Guest Compliance** - Staff reserves the right to question, refuse entrance to, or to ask any guest to leave if their presence is or has the potential to negatively impact residential operations

STUDENT CONDUCT AND RESIDENTIAL POLICIES

SEXUAL HARASSMENT

Sexual harassment on the basis of sex is a violation of state and federal law. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment is strictly prohibited, and includes but is not limited to:

- **Quid Pro Quo:** harassing conduct is made either explicitly or implicitly as a term or condition of an individual's participation in or access to educational activities and programs.
- **Hostile Environment:** sexually harassing conduct that has the purpose or effect of unreasonably interfering with or creating an intimidating, hostile, or offensive working, living, or educational environment.
- **Unwanted Advances:** harassing conduct made either physically, sexually, in the form of sexual statements, whether verbal or written, or overt personal attention related to one's sex, which is unwanted.

SEXUAL MISCONDUCT

Sexual misconduct defined, is a broad term which encompasses any behavior of a sexual nature which is unwelcomed. Sexual misconduct is prohibited, and includes, but is not limited to:

- **Sexual Assault:** any sexual act or attempt to engage in any sexual act with another person without the consent of the other person, or in circumstances in which the person is unable, due to age, ability, the influence of alcohol or other controlled substances, or other impairment, to give verbal consent.
- **Sexual Misconduct:** any intentional intimate touching of another without the consent of the other person or in circumstances in which the person is unable, due to age, ability, or alcohol/chemical or other impairment, to give consent.

SOLICITATION OR OPERATING A BUSINESS

Solicitation is defined as all activities conducted that involve the sale of goods or services, raising of fund/donations/prizes, selling of advertising, distribution of literature/products, and posting of literature (other than approved advertisements). Residents are not permitted to use rooms or other Housing and Residence Life facilities for any commercial purposes nor are they allowed to operate a business, tangible or virtual, via a residence hall room or address.

SPORTS EQUIPMENT AND ATHLETIC RECREATIONS

All athletic events and/or activities are prohibited inside residential buildings. This includes, but is not limited to, bouncing or throwing of equipment or "practicing" any sport. Roller blades, skates, cleats, and any other footwear that has potential to damage flooring are prohibited. It is expected that these items will be carried to and from student rooms. Additionally, sporting equipment (hockey stick, lacrosse stick, baseball bat, etc.) may not be used inside residential buildings. Housing and Residence Life reserves the right to confiscate any equipment used in the violation of this policy and individuals involved may face disciplinary action or fines due to damages.

STUDENT CONDUCT AND RESIDENTIAL POLICIES

STALKING

Stalking is defined at Davenport University as repeatedly pursuing or approaching a person in an aggressive or threatening manner, which is against the expressed wishes of that individual. As such, it is strictly prohibited.

THEFT

The unauthorized possession or use of University property or the property of another is prohibited in all forms and includes, but is not limited to:

- **Larceny:** the theft of personal property which belongs to another.
- **Burglary:** unauthorized entry into a space or building in order to commit a crime, specifically theft.

UNAUTHORIZED ENTRY

Unauthorized entry, occupancy, or use of physical or virtual University premises or property is prohibited.

UNAUTHORIZED ELECTRONIC OR DIGITAL RECORDING

All athletic events and/or activities are prohibited inside residential buildings. This includes, but is not limited to, bouncing or throwing of equipment or “practicing” any sport. Roller blades, skates, cleats, and any other footwear that has potential to damage flooring are prohibited. It is expected that these items will be carried to and from student rooms. Additionally, sporting equipment (hockey stick, lacrosse stick, baseball bat, etc.) may not be used inside residential buildings. Housing and Residence Life reserves the right to confiscate any equipment used in the violation of this policy and individuals involved may face disciplinary action or fines due to damages.

UNAUTHORIZED USE OF UNIVERSITY PROPERTY, INCLUDING ONLINE

Students are authorized to use University property only as consistent with their coursework, student housing, or related educational activities as provided for under this Student Code. The misuse of University property, including online property is prohibited, and includes but is not limited to:

- Online materials, including syllabi, lectures, discussion threads, and other course- and University-related materials found online are the property of the University; and should not be disclosed, directly or indirectly, to any person or entity outside of the University, and (in the case of online classes) to anyone otherwise not involved in teaching or who is enrolled in the particular class.
- University physical property such as desks, chairs, tables, or any other University owned items.
- Electronic or tech related items such as computers, printers, scanners, or any other University owned items

STUDENT CONDUCT AND RESIDENTIAL POLICIES

VIOLATION OF CAMPUS PROGRAMS, AND OTHER UNIVERSITY POLICIES

Violations of University publications, including but not limited to: those found in the Residence Hall Handbook, Student Athletic Handbook, publications in the School of Health and Sciences, the School of Health Professions Manual, those related to Student Employment, Anti-Violence, Anti-Harassment, the Student Employee Handbook, the Student Academic Integrity publication, and all Title IX policies are prohibited and may result in disciplinary proceedings and sanctions under this policy. Guests and visitors to the University will also be held to University policies as outlined in these documents.

VIOLATION OF LAWS

Violation of federal, state, or local laws is prohibited. This also includes any conduct that is disorderly, lewd, or indecent; breach of peace; or aiding, abetting, or procuring another person to breach the peace.

WEAPONS

Possession, use, control, or distribution of any weapons is prohibited on all University premises across all campuses in both indoor and outdoor spaces, as well as at any University sponsored event, activity, educational experience, or athletic function. The following items are prohibited without limitation to the University's ability to prohibit additional items, as appropriate:

- Firearms, rifles, shotguns, and handguns with, or without a concealed carry permit.
- BB and pellet pistols, rifles that are spring, gas, or air powered, facsimile weapons, paint guns, and airsoft guns.
- Sharp objects such as: hunting knives, throwing stars, swords, and bows and arrows.
- Explosives, fireworks, dangerous chemicals, bombs, or household items manipulated with the intent to create a bomb.
- Ornamental weaponry used for decorative purposes.
- Self-made weapons or the use of any item with the intent of threatening or causing harm to another. Possession or use of any of the above items, even if legally possessed, that harms, threatens, causes fear, or raises the concern of members of the University is strictly prohibited.

LIFE AT
DAVENPORT

LIFE AT DAVENPORT

CENTER FOR CAMPUS LIFE

Student Access

Davenport University is committed to ensuring all facilities and services are fully accessible. Any student with a documented disability is eligible to request services through Student Access. A Student Access Coordinator has been assigned at every campus. Each student has the responsibility to notify Student Access should they seek accommodations with the University and complete all documentation to begin this process.

The Student Access Coordinator will engage in an interactive process with the student and others as applicable to explore and identify reasonable accommodation that may be appropriate. Upon identification and approval, individualized accommodation plans are developed for each student. Each student is responsible for notifying his or her faculty member for each class in which they choose to utilize accommodations. For more information, please contact the Student Affairs office at studentaffairs@davenport.edu.

Student Conduct and Care

The Office of Student Conduct and Care is the office that manages any violations of the Student Code of Conduct, as well as any care needs that a student may have that will jeopardize a their success. For more information, contact the Office of Student Affairs at studentaffairs@davenport.edu.

Student Life

Students are encouraged to get involved at Davenport in order to maximize their college experience. Student Life aims to foster student development by providing students with opportunities to get involved, build community, and learn outside of the classroom. The Center for Campus Life supports student success and encourages all students to get involved. Not only will students benefit from participating in the opportunities available, but they will also gain skills and experiences to help them succeed in the real world! For more information, contact the Office of Student Life at studentlife@davenport.edu.

Volunteer Center

The Volunteer Center provides service opportunities for students who want to make a difference. The lessons and skills gained from volunteering are invaluable. The Volunteer Center connects DU students, faculty and staff with local non-profit agencies to meet the needs of our community. There are one-time opportunities such as Make a Difference Day, MLK Day of Service, and Into the Streets available, or there are long term commitments such as HEROES Mentoring and Michigan Service Scholars. In addition to serving the community and helping students understand the value of service, the Volunteer Center is an excellent opportunity for students to expand and enrich their social and educational experiences. For more information, contact the Volunteer Center at volunteercenter@davenport.edu.

LIFE AT DAVENPORT

OTHER CAMPUS SERVICES

Counseling Services

Davenport University has partnered with Pine Rest Health Services to provide students counseling services free of charge at the Lettinga Campus. Topics covered at the DU Counseling Center include but are not limited to: life adjustments, stress/anger management, depression, school difficulties, anxiety/panic, parent/ child conflict, grief, loss, trauma, and relationship issues. Students who seek an appointment with a counselor should contact (616) 891-8770

The University also provides students on all campuses with access to Well Connect. Well Connect is a virtual resource, referral, and comprehensive program which includes face-to-face counseling and personalized support services designed to promote the physical and psychological well-being of Davenport students and their household members. The Well Connect Student Assistance Program offers a full breadth of services, including access to in-the-moment support from a counselor and referrals to providers in your community.

In addition, Well Connect provides access to resources both by phone at 1-866-640-4777 and on the Well Connect website at <http://davenport.personaladvantage.com/>. This service is available 24 hours a day, 7 days a week, and 365 days a year.

Public Safety Office

The Public Safety Office is a private security team focused on ensuring Davenport is a safe and secure environment for all students, faculty, staff and visitors. They address student concerns and perform various functions such as issuing parking passes and parking citations, managing crowds at events, conducting investigations and completing reports, and participating in the Community Policing programs in the residential communities. The Public Safety Office is open 24 hours a day, 7 days a week, 365 days a year and can be contacted at the following phone numbers:

Public Safety Office: (616) 554-5041

Department Cell Phone (all shifts and weekends): (616) 446-7098

Student Center

The Student Center on Davenport's W.A. Lettinga campus aims to provide space for social, recreational, and athletic activities. The Leadership in Energy and Environmental Design (LEED) certified building includes a gymnasium, meeting rooms, fitness center, weight room, indoor running track, dining area, and much more.