



Pre-Arrival Instructions

Prior to Arriving in United States

- Sign page 1 of your I-20 as soon as it arrives
- Secure housing arrangements
 - Apply for on-campus housing (Lettinga campus only) – www.davenport.edu/housing
 - Off-campus housing information - (a few resources are listed below)
 - www.apartments.com or www.rent.com/michigan/1-29 or rentgr.homemi.net
- Pay tuition/Complete payment process: www.davenport.edu/mybill
 - On-line via credit card – 2.85% convenience fee (3% if paid via telephone)
 - International payments: <http://davenport.flywire.com/>
 - International payments via TransferMate: <https://my.davenport.edu/paymentcenter>
 - Send money order in US dollars to the Bursars office
- Provide arrival information to International Staff (contact information below)
 - Online student orientation: www.davenport.edu/virtual-orientation
 - Link to Lettinga orientation registration: <http://tinyurl.com/p4avzlk>

Health Insurance

- Review Gallagher Student health insurance website for plan details and complete student waive/enroll option
 - www.gallagherstudent.com/students/user-login.php?idField=1099

Entry into the United States

- Students may enter the US up to 30 days prior to program start date
 - See Earliest Admission Date in Program of Study section on the Form I-20
- Students must present at entry
 - Valid passport containing F-1 visa (except visa-exempt Canadians)
 - Original Signed Form I-20
 - Acceptance letter
 - Financial support statements
 - SEVIS fee receipt – www.fmjfee.com

International PDSO -All Campuses

Heather Wieber
Director of University Compliance
heather.wieber@davenport.edu
616.808.3731

Lettinga Campus

Jackie Davila
International Student Advisor
Jackie.davila@davenport.edu
616.871.6702

Lettinga Campus

Amy Fisher
Compliance Coordinator, DSO
afisher23@davenport.edu
616.808.3732

Lettinga Campus

Tammy Williamson
Director for Adult Admission
Tammy.Williamson@davenport.edu
616.554.5318

Lansing Campus

Jenny Thurber
Assistant Director of Student Services/DSO
lajthurber@davenport.edu
517.367.8201

Warren Campus

Paul Beasley
Director of Campus Ops & Strategic Pship/DSO
pbeasley@davenport.edu
586.620.4005