Consortium Agreement
for
Kuyper College and Davenport University

Davenport University and Kuyper College have entered into a consortium for academic transfer and student financial aid.

As necessary for the terms of this agreement, the following constitute the definitions and/or processes for its implementation.

**Home School** – The “home” school will be the school that the student sees as their primary school. Typically, the home school will be the school at which the student first enrolled.

**Host School** -- The “host” school will be the school at which students are taking a course(s).

**Enrolled** – A student must be degree seeking at one or both of the institutions for the student to be included under this agreement. This agreement will allow students taking coursework at the host school to use these credits toward determining student enrollment status at the home school. Only the home school will count the student for determining financial aid eligibility and enrollment reporting.

**Financial Aid Awards** – Students will be eligible for financial aid programs only through the home school. This means that students covered by this agreement will not be eligible for any grants, scholarships, or discounts offered at the host school.

**Determining Home/Host** – Financial Aid staff at both Kuyper College and Davenport University will communicate to determine on a student-by-student basis which institution is the home school and which one is the host.

**Financial Arrangements**
The home school will determine eligibility, provide disbursement and track student’s ongoing eligibility for financial aid programs. The refund policy of the home school shall apply to all classes taken by the student, including classes taken at the host school.

**Tuition and Fees**
1. The home school will charge students according to its tuition rates and policies.
2. The host school will not assess tuition directly but will bill the home school.
3. The home school will collect all tuition, fees, room and board costs from the student.
4. Under current tuition rates, Davenport rates are lower than Kuyper rates. Therefore, the following policy will apply.
   a. For Kuyper students taking courses at Davenport, Davenport will bill Kuyper based upon Davenport tuition rates, and Kuyper will pay Davenport based upon Davenport tuition rates.
   b. For Davenport students taking courses at Kuyper, Kuyper agrees to bill Davenport based upon Davenport’s tuition rates, and Davenport will pay Kuyper based upon Davenport rates.
The home school agrees to:

- Disburse all financial aid for which the student is eligible.
- Maintain all financial aid records and perform all matters related to awarding, processing, disbursing and returning aid, including but not limited to performing “Return of Title IV” calculations and monitoring SAP (Satisfactory Academic Progress) according to the home school’s policies.
- Assist, where necessary, in the collection of monies due the host school.
- Accept credits toward a baccalaureate degree as outlined in the articulation agreement between Kuyper College and Davenport University.
- Verify, for financial aid purposes, all enrollment and disbursement information.

The host school agrees to:

- Verify that students are enrolled in classes, as well as any changes in enrollment, and notify the home school.
- Bill the home school for tuition charges for classes taken by home school students as agreed upon between the two schools.
- Process enrollment verification, as needed, for the home school.
- Verify the status of each home school student at the end of the semester and provide grade information to the home school.

Agreement on Communication

Kuyper College and Davenport University agree to cooperate by communicating with each other and with common and respective publics concerning the established relationship between courses and programs at Kuyper College and Davenport University. Communication will include the development of various kinds of publications to inform students who might benefit personally from the degree opportunities provided by at the articulation agreement between Davenport University and Kuyper College.

Kuyper College and Davenport University further agree to communicate concerning curriculum changes that affect the agreed-upon relationship between articulated programs and to communicate concerning the development of plans that might lead to further opportunities for program articulation between the two establishments. Responsibility for communication related to this agreement will rests with the Provost at Kuyper College and the Director of Transfer Articulation at Davenport University or their designees.

Review and Termination of Agreement

Davenport and Kuyper will review this agreement annually and make changes as necessary. In addition, either party may terminate this agreement, with or without cause, by providing the other party with ninety days (90) prior written notice of termination. Kuyper College and Davenport University agree that in the event of termination students will be allowed to complete the articulated program in which they are actively enrolled at the time notice of termination is provided.
ARTICULATION AGREEMENT SIGNATORIES

Dr. Nicholas V. Kroeze, Ed.D.
President
Kuyper College

Richard J. Pappas, Ed.D.
President
Davenport University

Dr. Melvin Flikkema, D. Min.
Provost
Kuyper College

Linda Rinker, Ed.D.
Executive Vice President for Academics and Provost
Davenport University

Date of signing: __________________________